

Website: <http://sbtet.telangana.gov>

Telephone: 23221191/23222692

**STATE BOARD OF TECHNICAL EDUCATION AND TRAINING
TELANGANA :: HYDERABAD**

From	To
Sri U.V.S.N. Murthy, M. Tech.,	The Principals of Government/ Aided/ Private /2 nd Shift Polytechnics in Engineering Colleges concerned
Secretary	
State Board of Technical Education & Training	
Sankethika Vidhya Bhavan, Masab Tank, Telangana, Hyderabad-500028	

Sir,

Sub: SBTET-Even Semester class work for Academic Year 2019-20 Biometric Attendance – Certain instructions- issued– Regarding.

Ref:(1)Lr.No.CTE-ACAD2/ACAD/424/2019-Academic-II,dated,22-10-2019.

(2) CTE-ACAD2/ACAD/179/2019-Academic-1 dated 31-05-2019.

All the Principals/OSDs of Government/Aided/Private Polytechnics and 2nd shift Polytechnics in Engineering Colleges are informed that, the Class work will be commencing from 18-11-2019 for IInd, IVth and VIth semesters for Academic year 2019-20.

Further, you are aware that the manual attendance has been dispensed from the Academic year 2018-19, the Biometric Attendance alone will be considered for calculating attendance for sanction of scholarships/ appearing for examination for the Academic year 2019-20.

It is further informed that the students have to give their attendance through POS devices /IRIS devices with a minimum gap of 6 hours in between Two punches. If the gap between the Two punches is less than 3 hours or there is a single punch, it will be treated as absent and if the gap between 3 hours to less than 6 hours, it will be treated as half day present, only successful attempts will be taken into consideration.

The Principals are requested to pay personal attention on Biometric Attendance and inform the same to the students/parents from time to time by communicating attendance once in fortnight, duly obtaining their signature.

The Principals are requested to follow and implement the above instructions without fail. Any deviation will be viewed seriously.

The Principals have to complete the Re-admissions (if any) within 15 days from the commencement of class work (as per CTE circular cited in ref.(2)) and send a copy of proceeding to this office through email address avrsp@yahoo.com.

Yours faithfully,

SECRETARY

Copy submitted to Commissioner of Technical Education, TS.
for favor of kind information.